



Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



Division Memorandum
No. 350, s. 2014

TO : ALL DISTRICT HEADS, SCHOOL ADMINISTRATORS, AND
TEACHER LEADERS, BOTH SECONDARY AND ELEMENTARY

FROM : 
ISAGANI S. DELA CRUZ
Schools Division Superintendent

SUBJECT : **Submission of Additional Information on the Filing of 2012
Statement of Assets, Liabilities and Net Worth (SALN)**

DATE : October 9, 2014

Pursuant to the unnumbered DepEd Memorandum dated October 8, 2014, relating to the granting of PBB for 2013, all officials and employees who failed to file and submit the 2012 SALN will not be entitled to the said bonus, except for the officials and employees who were appointed after April 30, 2013, you are hereby requested to submit the required information below following the format in Attachments A-C:

- a. List of Eligible Employees who Submitted and Filed the 2012 SALN;
- b. List of Eligible Employees who Failed to Submit and File the 2012 SALN;
- c. List of Eligible Employees who are Not Required to Submit and File the 2012 SALN (eligible employees who are appointed after April 30, 2013).

Please send the above-mentioned templates to the Personnel Office on or before October 10, 2014. Soft copies should be sent to irms_gd76@yahoo.com.

Strict and immediate compliance to this memorandum is desired.